

FIRST BAPTIST CHURCH
Richmond, Kentucky

MINUTES OF THE CHURCH SPECIAL-CALLED BUSINESS MEETING
October 5, 2008

Pastor Bill Fort led in prayer before the meeting.

The meeting was called to order by Lance Neal, Moderator, at 12:45 P.M. with 68 members in attendance. Mr. Neal pointed out that this special called business meeting is a result of items presented at the September 21 business meeting concerning the result of bids received for the proposed annex. Today's business meeting will deal with a motion for additional money for the proposal with discussion today and a final Yes/No vote during morning worship services October 12.

Mike Kettler, Parliamentarian, read excerpts from the Constitution & Bylaws concerning special called business meetings and non-budget expenditures exceeding \$50,000.

Section 7.4 Special Business Meetings

- 7.4.1 The church may conduct called business meetings to consider matters of a special nature and significance.
- 7.4.2 At least one week's notice must be given for a special called business meeting.
- 7.4.3 The active deacon body or any three (3) of the following: the pastor, church administrator, moderator, church clerk, parliamentarian, will have the authority to call a special business meeting.
- 7.4.4 Announcement from the pulpit at the Sunday morning service at least one (1) week prior to such meeting and in the church newsletter and church bulletin will be considered sufficient notice for such meetings, except for meetings to amend the Constitution and Bylaws (see Article 9).
- 7.4.5 The announcement from the pulpit, in the church newsletter, and bulletin will include the matter to be considered, date, time and place of the called meeting.

Section 8.2 Non-Budget Expenditure

- 8.2.4 Any proposed non-budget expenditure exceeding \$50,000 (excluding emergencies) must be presented for approval in a business meeting of the church with ten percent of the resident membership present and voting. Such expenditure must be approved by two-thirds vote.

Mr. Kettler further commented that the church can only deal with the item(s) for which the business meeting was called and finalize the wording of the motion to go to the church.

Lynn Collins, Chair of the Trustees, made the following motion from the Trustees, Finance Committee, and Property Committee: Move that we approve Spectrum of Nicholasville, KY as the General Contractor for the Annex Building and that we approve an increase of \$109,230 above the original approved funding of \$473,338 for a grand total of \$582,568.

It was noted that the numbers in last paragraph of the First Family Flyer announcing the special called business meeting are incorrect: Total membership is 2,590 with total resident members of 1,875 which is required. Ten percent would be 188. Two-thirds of votes cast will decide the vote, not a majority.

Question:	Helen Fardo - How was the process for bidding done?
Answer:	Richard Landers – In the spring when we first discussed building an annex, two builders from the congregation volunteered to build the annex. After we received the final architectural renderings in late summer, their schedules had changed and I contacted other builders. There was not a formal bid sequence. I feel Spectrum has the best experience for the job. Others in the church can bid on work or can do volunteer work.

Question:	Shelley Tucker – What will happen to the Youth if building the annex is not approved?
Answer:	Richard Landers – Sam, Property Committee, Sunday School Council, myself will have to meet and make decisions what to do. The Youth will not be pushed out.

Question:	When did the architect start work?
Answer:	Brandon Powell – Early spring. The drawings were produced in early July

Question:	Once finalized, is the amount locked in?
Answer:	Lynn Collins – We scheduled this special called business meeting to meet the time constraint of 20 days. If we accept the proposal within 20 days, the bid price cannot be exceeded. This is the largest amount it can be. If they come in at less than the bid, that is the amount we will pay.

Question:	Steve Hagan – How much can the total price be reduced?
Answer:	Richard Landers – There is a detailed listing in the bid.

Question:	The notice said there would be time for discussion and questions. When will that take place?
Answer:	That is what our meeting today is for. Next Sunday there will be no discussion. Only voting by secret ballot.

Question:	Lori Cobb – Where will the additional funds come from?
Answer:	Building To Glorify and Continuing The Way funds. We have that amount in hand. This does not change the source or the budget.

Question:	Bob Seifert – This is a substantial increase. Who is organizing the volunteers?
Answer:	Richard Landers – Chris Haney & myself will organize a meeting with Spectrum and the church volunteers. Spectrum will give a time line and the volunteers must be available to work on Spectrum’s time line
Question:	Bob Seifert –When will they start?
Answer:	Richard Landers – If approved on October 12, they will start the following week.

Question:	Nancy Kettler – If the first amount was not the correct amount, why did we vote on that amount?
Answer:	Lynn Collins – the projections were based the schematic drawings which were

	not complete enough for a definite bid.
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Question:	Debbie Madden – Why the delay after the first vote?
Answer:	We had to have the architectural drawings and city approval before we could get a bid. If no volunteers come, the contractor does the work for the base price.

Question:	Ann Bailey – What about OSHA and Insurance?
Answer:	Richard Landers- If the workers are regularly paid workers, they are covered by workmen’s comp. Volunteers are covered by the church’s liability insurance.

Question:	Dan Tucker – Is a cap put on how much the volunteers can do?
Answer:	No, but the volunteers must do what they are supposed to do when it is scheduled to be done.

Comment:	Brandon Powell – The dollar amount includes the furnishings, audio-visual, etc. It is critical that schedules be kept. The price goes up if the schedule goes longer. Volunteers must be able to do the work in the set time frame.
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Question:	Dianna Ackerman – I thought the \$473,338 amount voted on was the total amount. I did not know other items were to be added. Does the \$582,568 include everything?
Answer:	Lynn Collins – This is the final amount. Everything.

Question:	Steve Hagan – If this is the final grand total, how you are going to cover the electrical, plumbing, etc.? I don’t see that in there.
Answer:	Brandon Powell – Certain aspects are allowed for, such as electrical, plumbing, etc. The professionals can use their own experience and drawings. The amount of money is adequate for the contractors. If not, Spectrum eats the cost.

Comment:	Steve Hagan – Not having complete specs, the contractor must guess on the amount and add on top of that. We end up having to go with what they say and we lose control.
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Comment:	Chris Hager – I did not hear that the first amount was not the final amount. However, we send missionaries all over the world and we can’t cover “missionaries” right here? We will miss a blessing if we do not use our own “missionaries.”
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The Moderator asked who will be counting the votes next Sunday. Usually done by the committee(s) making the motion: Trustees, Finance, Property.

What happens if the outcome of the vote is “No”? It goes back to the committee(s) bringing the motion. It will have to go to the Sunday School Council. We still have the space problem.

Meeting adjourned at 1:35 P.M.

Respectfully Submitted,

Nancy Garriott, Church Clerk