



Explore my world...expand my mind...experience Jesus...
Watch me grow!

FAQs or Frequently Asked Questions

1. What are the staff-child ratios?

As educators we understand that children benefit from smaller class sizes and the Learning Center strives to keep our staff-child ratios at a level that surpasses the state mandate.

Classroom / Age Group	KY Requirement	Learning Center
Mother's Day Out - 1 year old	1:6	1:4
Mother's Day Out - 2 year old	1:10	1:5
Preschool Program - 3 year old	1:12	1:7
Preschool Program - 4 year old	1:14	1:8
Kindergarten	1:15	1:9

2. What will my child need to bring to school?

1's & 2's: Diaper bag containing diapers/underwear, wipes, a change of clothes, and any other necessary items for the day.

3's & 4's: Backpack containing a change of clothes for the occasional accident that may occur. Your child will also need a drawstring bag with crib sheet, blanket and pillow for rest time.

Kindergarten: Backpack containing a change of clothes.

3. Will lunch be provided or will I need to bring lunch for my child?

Children in all classes will be provided a mid-morning nutritious snack and juice.

Students enrolled in our preschool and kindergarten programs will be required to pack a healthy, prepared lunch from home.

The Learning Center is not able to cook, heat or refrigerate your child's lunch. Please ensure that all lunch items are properly packed to maintain a safe and proper temperature.

4. What if my child needs to take medication during school?

Medication that a child may need while attending the Learning Center must be in its original, properly labeled container. A “*Permission to Administer Medication*” form should be attached to the container. This form is available on our website or upon request from the director. All medications are stored in a locked cabinet in the director’s office.

5. Can I visit my child at school?

We have an open-door policy and parents are welcomed in our program at any time! Parent presence in the classroom should be in the best interest of the child. Children often need time to adjust to their new teachers and surroundings. Once a child becomes accustomed to staying at school, it is usually easier for a parent to come and go without upsetting them.

6. Does the Learning Center have a waiting list?

Registration for the upcoming school year begins in March with classes being closed as they become filled. As classes become filled, families may choose to put their child’s name on a one year wait list. Should an opening become available, those on the list will be given priority in the order they were received. No enrollments will be accepted over the phone.

7. What will I need to enroll my child?

- Child’s Birth Certificate
- Child’s Current Immunization Certificate
- Registration Fee
- Registration Form
- Attendance at one (1) of the mandatory parent meetings. At that meeting, you will also complete the Agreement & Financial Commitment Form.

8. What happens if my child is sick or out of town for a long period of time?

Regular attendance will allow your child to receive the full benefit of our program. Please notify your child’s teacher and the director if you child will be tardy or absent due to illness or an appointment. If your child will be absent for several days due to vacation or other commitments, please notify the teacher and director in advance. This communication will allow us to better assist your child through these transitions. ***No refunds are given for days that your child does not attend.***

9. What is your discipline policy?

The Learning Center is dedicated to modeling and reinforcement of good and appropriate behavior. Redirection and positive reinforcement are two methods of discipline that will be used. Teachers will communicate to parents any recurring or alarming behavior problems. We invite you to discuss any discipline concerns with the staff.